



*MUNSS Meeting Minutes
6:30pm-8:30pm, January 23rd, 2017
HSC 2J13 McMaster University*

Call of the Role

Present

Anmolpreet Kaur (President), Lois Chui (VP-McMaster), Amanda Todd (VP-Mohawk), Jessica Hill-Porter (Executive Assistant), Joyce Ng (Finance), Maryan Salik (Education-Mohawk), Mira Sayah (Education-McMaster), Hannah Cross (CNSA OD-McMaster), Thomas O’Handley (CNSA OD-Mohawk), Kayla Bradley (Level 1-McMaster), Sara Rajiwate (Level 1-McMaster), Grace Sinke (Level 1-Mohawk), Kristin Greig (Level 1-Conestoga), Andrea Rideout (Level 1-Conestoga), Adriana Tugg (Level 2-Mohawk), Shirwa Geele (Level 2-McMaster), Jessica DeBackere (Level 2-Conesotga), Aidan Nitz (Level 2-Conestoga), Sophie Lapierre-Green (Level 3-Mohawk), Rachel Rowey (Level 3-McMaster), Alison Langendon (Level 3-McMaster), Brianne Flowers (Level 3-Conestoga), Caitlin Devries (Level 3-Conestoga), Zoe Waller (Level 4-Mohawk), Nikki Berza (Level 4-McMaster), Dallas Miller (Level 4-Conestoga), Ashlyn Baer (Level 4-Conestoga), Christina Pastore (RPN-BScN-Conestoga), Bailey Rogers (RPN-BScN-Mohawk), Cara Peters (RPN-BScN-Mohawk), Josh Enzlin (Accerlated), Rebecca Crawford (CNSA AD-McMaster), Alexandra Dandy (CNSA AD-Mohawk), Vigne Sridharan (CNSA AD-Conestoga), Sharon Nwamadi (RNAO-Hamilton), Lawson Sherwood (RNAO-Kitchener-Waterloo), Rizza Rahara (Spirit Wear), Joseph Fan (Social Co-Chair-McMaster), Sarosh Karma (Social Co-Chair-McMaster), Megan Pople (Social Co-Chair-Conestoga), Aliisa Ragnanan (SRA), Victoria Stancheff (Observer)

Faculty

Cynthia Hammond (Mohawk)

Absent

Ola Lunyk-Child (McMaster), Dianne DalBello (Conestoga), Leighanne Swance (VP-Conestoga), Shannon Forbes (Education-Conestoga), Shivani Patel (Communications), Heather Buchanan (CNSA OD-Conestoga), Lou Ginne Avancena (Level 1-Mohawk), Laura Chapman (Level 2-McMaster), Monica Manapul (Level 2-Mohawk), Mackenzie Mawson (Level 3-Mohawk), Katie Labron (Level 4-McMaster), Hilary Sudar (RPN-BScN-Conestoga), Melina Lin (Accerlated), Mary Attalla (Awards and Scholarships), Kelly Long (SRA), Alyson Bierling (GUNI-McMaster/Mohawk), Lisa VanderWees (GUNI-McMaster/Mohawk)

Start of the Meeting

Motion	To start the meeting at 6:35pm
Motioned By	Adriana Tugg (Level 2- Mohawk)
Seconded By	Sophie Lapierre-Green (Level 3- Mohawk)
Motion Conclusion	Passed by general consensus

Election VOC:

- Cara Peters (President) → PASSED

Recognizing Nursing Student Efforts:

- The MUNSS Awards applications for 2017 are now open and are due February 10th by 2359. There are four awards available: Leadership award (\$500), Level 4 Achievement award (\$500), Service to the Community award (\$500), and Unsung Hero award (\$500).
 - Application requirements and specifics are indicated on the application form.
 - All awards are self-nominated expect for the Unsung Hero award which is peer nominated.
 - Members of the MUNSS awards committee cannot apply, however all other students are eligible.

Updates:

- Level 1:
 - Dates for fundraisers have been changed, decided that “Menchie’s” will be available at both sites prior to reading week and “Krispy Kreme” will be occurring after reading week. Specifics about both fundraisers will advertised soon.
 - Began promoting Relay for Life within classrooms. Will be updating the Relay for Life Facebook page and will be initiating promotion through media streams as well.
 - Event will be at the David Bradley Center, which is a deterrent for Conestoga students, so representatives are seeking ways to provide transportation available for Conestoga students, whether through fundraising or utilizing MUNSS initiative funds.
 - This issue will be discussed further at a future meetings in February when the VP Conestoga is present to discuss using the MUNSS initiative funds for student transportation.
 - The only major concern currently with covering transportation is a bus costs approximately \$500.00 and can hold approximately 50 students. For MUNSS to cover the cost, the bus needs to be a minimum of ¾ full of students to be a feasible purchase.
 - Representatives will determine the need of a bus based on interest generated from students. Information has just been released today so, it is much too early to determine if providing transportation is necessary at this stage in planning.
- RPN-BScN:
 - Organizing a Self-Care Day for date after reading week. Planning for a nursing graduate to leading a yoga session for a de-stressor event at the Mohawk site.

Currently waiting to collect instructor's availability and once that has been received specifics can be planned and posted for students.

- Social:
 - Nursing Formal Tickets sales are underway with a currently 200 out of the 500 available tickets sold. The Mohawk site is lacking in terms of ticket sales, so social is asking level representatives to promote the event and encourage student involvement.
 - Planning a Gameopolis event for February and possibly another coffee house due to response generated from fall semester.
 - Social is collaborating with the level 2 representatives for a Tubing event at Chicopee (open to all levels and all sites) for February 3 at 6:30pm-8:30pm for a total of 60 students to attend (20 from each site). Social and Level 2 reps are covering the cost, so the event is free to all that sign up with free transportation provided.
 - Executive has suggested social host a MUNSS team building event to occur in February. Social has agreed and will begin organizing event.
 - Last year, social held a "Crock-a-doodle" event that generated a lot of interest amongst the students and executive suggested social to host the event again this year.
 - Social has been planning to host the event for March or April as one of the de-stressors
- Level 3:
 - McMaster has a full team for Nursing games, so currently planning specifics of each team members will be participating in which sport, the amazing race of simulation lab event and the room allocations
 - Flying Squirrel social for Mohawk and McMaster was very successful. Representatives received feedback to host the event again, so the representatives will be taking this into consideration for future social events.
- RNAO:
 - Currently speaking with the Hamilton and Waterloo RNAO Chapters to assist in sponsoring students to attend the AGM. RNAO representatives will be donating their budgets towards the scholarships as well, however having the assistance will enhance the budget further.
 - Helping with VP Conestoga organize and plan for a potential referendum on becoming an chapter school.
 - Update Hamilton chapter RNAO president has resigned so communications for planning RNAO events are at a standstill.
- Level 2:
 - Organizing the final details for the Chicopee event. Planning to have flyer and event sign-up to be posted this week, representatives ask executive to promote event for a successful turn out.
- Level 4:
 - Graduation sweaters have been ordered, so just waiting on shipment back.
 - Graduation photos have been booked and confirmed at all sites.

- Conestoga will be the week of February 27th- March 3rd : the final date to be in the composition has now been pushed to March 3rd as well.
 - Graduation formal dates for ticket sales will be occurring early February.
 - Planning to have the Conestoga Career Fair to occur on March 1 with guest speakers on resume building, NCLEX preparation, etc as they were unable to attend the larger career fair due to a conflict with PBL
 - CNSA:
 - Will be leaving January 24 for the National Conference in Winnipeg, looking forward to presenting updates of conference at next meeting.
 - EOHSS waivers need to be completed and submitted to Anmol by all attendees
 - Plan to use downtime while in Winnipeg to organize how CNSA will be using the remainder of the budget for events after reading week.
 - SRA:
 - For MSU members, the presidential elections are beginning January 24th , students should receive an email explain the process and link to vote.
 - The most prevalent referendum question to nursing students if the HSR bus pass. If referendum fails students will not have an HSR bus pass next year, so SRA is encouraging students to make an informed vote.
 - Indigenous student welcome week applications are open for indigenous students who are interested in becoming a welcome week representative for that group
 - Students interested in being a part of the “Nurses at McMaster” initiative are asked to email SRA nursing
 - Finance
 - Review engagement is finished and all corresponding documents have been sent to the Finance representative at the university. Now we are waiting to hear back from them and arrange to receive our funds.
 - VP-Mohawk
 - Reminder MUNSS days will be occurring at all sites on February 6th.
 - Conestoga: events will be occurring in 3F09 from 11am-5pm with swag, refreshments, give-away prizes available with a lunch and learn covering the topic of Health Care Policy.
 - McMaster/Mohawk: events will be occurring in Ewart Angus lobby from 9am-4pm with swag, give-away prizes and refreshments as well.
 - Stethoscope design shirts will be available for students to purchase on MUNSS Day, along with the other two coffee and ecg designs for \$20/shirt
 - Core Position nominations open February 6th.
 - Education:
 - Organizing 2 Mental Health Workshops (1 at McMaster/Mohawk and 1 at Conestoga), dates are yet to be determined.
 - Planning for a Tobacco Cessation Workshop to occur on February 27 from 6-8pm
- RNAO Chapter School:
- Planning to put forth a motion on whether McMaster University becomes a RNAO

chapter school for the 2018-2019 academic year.

- In summary, if McMaster becomes an RNAO chapter school students will pay an additional \$16.00 in tuition fees for their RNAO membership (without the option to opt-out). If McMaster would like to implement an opt-out option, students who would like to having an RNAO membership must pay \$21.60.
- Recall all students will pay into their membership through tuition, but it is on the student to go online and fill-out the form to activate their membership.
- Feedback:
 - Level 1 reps heard from peers that they are hesitant to have an additional cost added to their tuition. However, the executive feels students would not significantly notice a \$16.00 increase in their tuition statement because it is minor. It also feels the lower levels may not be fully educated about the RNAO and the direct benefits being a RNAO member has in terms or networking, nursing education and resume impact. There is the opt-out option, however the fee will be increased for students. It has a whole school inclusion and every level must be involved.
 - For clarification on what students should expect if a motion is carried to begin a referendum is VP Conestoga will contact director of the RNAO chapter schools to have guest speakers explain and speak to the students about becoming a RNAO chapter school. After that, an open vote (Referendum) will occur for students to vote on whether McMaster becomes a RNAO chapter school or not.
 - Faculty mentioned that being an RNAO member as an RN is exponentially more than the cost for the student, but the benefits from engaging and participating in the RN regulatory body outweighs the cost, especially the discounted \$16.00.

Motion	To put forth a referendum for McMaster University to become an RNAO chapter school.
Motioned By	Adriana Tugg (Level 2- Mohawk)
Seconded By	Sophie Lapierre-Green (Level 3- Mohawk)
Motion Conclusion	Yes: 14, Against: 0, Abstained: 1 → PASSED

Policies and Procedures:

- Article II: Professional Appearance Policy
 - Section: Shoes
 - Add: “Footwear must have an enclosed toe and heel, with a medium to low heel” to the last point
 - Change: “good repair” to “good condition” in the last point
 - Section: Level 4 N4K10
 - Change: “3 way meeting” to “triad meeting”
 - Mentioned these policies should be applied and reflect N4J07 as well. Change: section heading to be inclusive of N4J07 “Level 4 N4J07 and N4K10” and change first point to say “engaged in 24-36 hours of professional practice”
 - For consistency within the document, the word “clinical” is changed to

- Section 1: Student Representative Assembly (SRA) Liaison Elections
 - Remove: “a” in “act as a the MUNSS SRA Liaison”
- Section 2: McMaster Interprofessional Student Collaborative Liaison Elections
 - Change: “bi-laws” to “bylaws”
- Section 3: Level One Representative Elections
 - Change: in 3b “she/he” to “they”
 - Change: “during the first week of the academic year (one week after Welcome Week)” to “during Welcome Week and the first week of the academic year”
 - Remove: “time set at the discretion of Education chairperson(s) of that year.”
 - Remove: “shall” in “and shall follow the procedures of general elections”
- General Elections:
 - Part 1: Timeline
 - Remove: “shall” in “The Education Chairperson who shall act as the Elections Convenor...” for (i) (i)
 - Change: “The elections committee” to “The Elections Committee” for (i)
 - Remove: section (x) as it does not apply to MUNSS since we are not a MSU club, we are a faculty society.
- Items to add to Article V: Elections
 - Procedure for referendum
 - Procedure for a tie
 - A statement that states an individual cannot run for two positions

Closing Remarks from Level 1 Conestoga Student (Observer):

- A family member will be donating \$500.00 from business to the Nursing Relay for Life team.
- Suggested: the donator would like to develop an information booth on the harmful impact of sugar on the body.
 - This will be a Level 1 representative responsibility to organize specifics of the booth.
 - Level 1 representatives will be willing to remove one of the fundraisers so the theme of the booth and fundraiser do not contradict. Representatives have been in contact with David’s Tea for an alternative source for a fundraiser.

End the Meeting

Motion	To end the meeting at 8:32pm
Motioned By	Aidan Nitz (Level 2- Conestoga)
Seconded By	Lawson Sherwood (RNAO)
Motion Conclusion	Passed by general consensus

Meeting Adjourned