



*MUNSS Meeting Minutes  
September 10, 2012  
1J10 Health Science Center*

**Call of the Role**

**Present:**

Rebecca Cosby (President), Ayaan Mohamed (McMaster Vice President), Cameron Morton (Conestoga Vice President), Lindsay Roorda (Secretary), Jessica Amey (Treasurer), Dustin Gibbson (Mohawk Education Chairperson), Shona Zanyk McCormack (Social Chairperson), Chantel Barry (Social Chairperson), Jonathon Valeri (Communication Chairperson), Claire Wolfe (Welcome Week Co-Planner), Sarah Douville (Welcome Week Co-Planner, Thomas Beattie (CNSA Mohawk AD), Yuna Jang (CNSA McMaster AD), Kevin Kim (McMaster Level I Rep), Grant MacNeil (Mohawk Level I Rep), Samantha Gibson (McMaster Level II Rep), Macy Gundran (McMaster Level II Rep), Beth Fitzgerald (Conestoga Level II Rep), Matt Nusselder (Conestoga Level II Rep), Sarah Douville (McMaster Level III Rep), Erin Niewegloski (McMaster Level III Rep), Mackenzie Peirson (Mohawk Level III Rep), Clair Wolfe (McMaster Level IV Rep), Shane Inconencio (Conestoga Level IV Rep), Martina zvalena (Conestoga Level IV Rep), Mallory Detzler (Conestoga Level IV Rep), Tharshika Sugumaran (Accelerated Stream Rep), Amanda Osmond (RPN-BScN Rep), Chris Wituik (RPN-BScN Rep), Ayaan Mohamed (SRA Rep), Dianne Dal Bello (Conestoga Faculty Rep), Emilie Hay (General Member), Mathieu Payette (General Member)

**Excused Absence:**

Cameron Morton (Conestoga Vice President), Madelaine Dietner (Conestoga Education Chairperson), Laura Vanhie (Awards and Scholarships Chairperson), Shannon Laing (Mohawk Level I Rep), Taylar Divenanzo (Conestoga Level I Rep), Melanie Grift (Conestoga Level III Rep), Sabrina Sacchitiello (Accelerated Stream Rep)

**Absent:**

Marisa Kucha (Mohawk Vice President), Genevieve McNicol (McMaster Education Chairperson), Jin Lee (RNAO Rep), Bernadette Crez (Conestoga Level I Rep), Stefani Gisonni (SRA Rep)

Motion	To begin the meeting
Motioned By	Beth Fitzgerald (Level II Conestoga Rep)
Seconded By	Lisa Platinga (Level III Mohawk Rep)
Motion conclusion	Passed by general consensus

Motion	Motion to amend the agenda
Motioned By	Jessica Amey (Treasurer)
Seconded By	Shane Inconencio (Level IV McMaster Rep)
Motion conclusion	Passed by general consensus

### **Housekeeping and General Updates**

#### **CNSA**

- still looking for more numbers and confirmation

#### **Communications Update**

- facebook page is made
- looking for photo updates through the year
- please e-mail [communications@munss.ca](mailto:communications@munss.ca) or facebook message the page if there is something that you would like to be posted

#### **Presidential Update**

- President must have updates posted by the 30<sup>th</sup> of each month
- VP's must have monthly report sent to president by the 29<sup>th</sup>
- General members **must have their updates sent to their VP by the 20<sup>th</sup> of each month**
- For the monthly reports; please report on current actions as well as upcoming actions
- Please address if and where you are looking for support
- If there are any other requests regarding meetings or MUNSS, please notify your VP

#### **Point of Clarification**

Only one report is expected from each level, if you would like to submit separate reports from the different sites that may be decided among the level reps.

- for the year plans, speak to goals and actions
- monthly reports are to be submitted to the 20<sup>th</sup>
- the yearly report is due October 15<sup>th</sup>, and that will be submitted to your VP

#### **Emily's CNSA Update**

- sit on board of directors for CNSA
- attended a meeting with all dean's of nursing of Ontario
- Emily represented the students of McMaster
- Main points:

- Our program is changing drastically on the kaleidoscope curriculum
- Students in nursing programs in Canada wanted:
  - Small group learning, it increases confidence
  - More politics and policies
  - More opportunities for research
  - Support for extracurricular
  - More self directed learning
  - Opportunities to go to lab after hours
  - Mentorship program
  - Want the lab to be run by upper year students
- our program has all of these things
- our PBL based learning was brought up many times
- please share to fellow colleagues that we are looked up to on a national level
- 2015 new RN examination; I recommend that Becca, VP's and education to speak to officials about changes for the new exams

**Jessica:** can you please send a blurb to John about how great our program is so he may post this on the facebook group?

**Answer:** yes

### **Horizons Request**

- Becca received a request
- Horizon's is a two week summer program geared towards first year students who would like to get involved in a leadership program
- They requested a donation
- We did not donate this year, but if we would like to donate in the future that is something that we can table, we can put that in the budget for next year
- We would be put into recognition at horizons as a donor

**Shona:** what is the benefit of being a donor, what considers us a donor?

**Answer:** we get advertisement; we have the ability to promote this to first years as it is a great leadership opportunity

**Sarah:** Can we get numbers to see how many nursing students attend?

**Answer:** Yes

- the information package about Horizons will be sent to executive to think about donorship

### **Website Presentation**

- website builder was unable to make this meeting, but will attend next
- we can take a look at the structure, but the colours and graphic will be changing as times go on
- John can post events
- Twitter is linked to the website

- Facebook communication board is integrated
- We are asking for photos of each executive members as well as a blurb about the position
- Links to many useful websites
- We can now post applications, minutes, and other documents on the website
- Once we have it set up we can have pages dedicated to particular positions and causes (Welcome Week, CNSA)
- We are trying to make this a students for students community website
- we are not planning to link any other McMaster events, they are strictly nursing based
- John has money allotted for the website
- The budget was about \$2,900. \$2500 has been allotted for the website, we will be paying him monthly for upkeep of about a \$12 fee monthly
- We would like to pay him years in advance for this monthly fee so he may stay with the upkeep
- We own everything if we ever choose to move away from this website designer with a 30 day notice
- He will be creating a user manual for us so we may make changes on our own
- if you have any suggestions or requests for the website please e-mail [president@munss.ca](mailto:president@munss.ca) or [communications@munss.ca](mailto:communications@munss.ca)
- The goal is to have everything up and running on the same timeline as the website

**Erin:** could we incorporate clinical photos, and McMaster student photos?

**Answer:** yes, as long as they are brought in to John.

**Jess:** Do we need permission to use people's pictures?

**Answer:** yes, we need pictures to be signed for.

**Shane:** I would like to see a scholarship and awards tab?

**Answer:** Yes.

**Jess:** can we include an SON link?

**Answer:** yes.

**Claire:** maybe we can look into a 'Men in Nursing' link or board?

**Answer:** yes, they are now official. They have not yet approached us.

**Sarah:** can we post about international placements, or create links to international placement?

**Answer:** we can probably add it into the description, such as 'click here for international and outpost placements'

**Becca:** if it comes to more than what is in the budget, is there another person who can pair up with communications budget wise?

**Answer:** education is willing to buffer communication budget

### Education Update

- level IV Mohawk position is filled
- Rebecca Liske, Braeden Bursary
- Dustin will post full executive list on avenue

### Vote Of Confidence

#### **Conestoga CNSA AD - Mathieu Payette**

- wanted the positions because volunteering for munss will help me to be a better advocate and leader for my peers
- help to understand policies and procedures found for this particular organization
  - o **Jess:** what level are you in?
  - o Answer: Level II
  - o **Becca:** have you spoken to previous CNSA reps?
  - o Answer: no
  - o **Yuna:** will you be attending CNSA conference?
  - o Answer: yes
  - o **Beth:** what other research have you done for this position?
  - o Answer: nothing yet, working forth
  - o **Jess:** how would you communicate with Conestoga students about CNSA?
  - o Answer: I feel that we will be able to work as a cohesive unit, I am able to communicate to my peers verbally as well as on the internet
  - o **Yuna:** can you speak about extracurricular in the past?
  - o Answer: as far as leadership, PBL has given me experience. I ran for a position for a student president position, I am always a leader to my peers. I am a leader in my community by bringing information, I am involved with big brother big sisters

For	15
Against	0
Abstain	1
Conclusion	Passed

#### **Mohawk CNSA AD – Joshua Carvalho**

- I have a passion for policy and for health, also due to the changes for the CRNE new exam
- After joining RNAO and attending general meeting I had the chance to speak to the president and spoke about the 2015 CRNE
- I went to address the CEO to speak, but there was a lot of controversy and unplanning for the CRNE, this is why I would like to be a part of CNSA
- I have a passion for advocacy and this would be the route to gain and build the skill
  - o **Thomas:** do you have any ideas up your sleeve for fundraising
  - o Answer: A faculty 50/50 draw may have a lot of money outcome, raffles would be a good idea
  - o **Becca:** what preparation have you done for this role?

- Answer: Thomas and I have had previous discussion about CNSA
- **John:** can you speak to previous experience in leadership positions?
- Answer: Currently am a manager at a restaurant, I sat on security counsel at RBC, I have had a similar experience sitting on counsel

For	14
Against	0
Abstain	1
Conclusion	Passed

### **Budget Presentations**

#### **Social**

- decided on a \$500 buffer
- nursing formal will be about \$8,800
- Halloween will be an event we would be invited to, allotted \$300
- Boston Pizza night idea, allotted \$300
- Frost Week Event allotted \$2,000
- Conestoga event allotted \$1,500
- RPN-BScN/ Accelerated event allotted \$1,500
- An idea for a small event at London Tap House, \$200 allotted if we had to provide a bus

**Jess:** for decorations, I would like to see a breakdown for what specific decorations. As well, transportation is very expensive, please shop around and compare prices. Take into consideration how many people are coming from Conestoga, maybe a small bus is an option.

**Sarah:** with a Conestoga bus, you may look into Shark Lines Company. I advice looking into booking busses months in advance

**Claire:** note about Halloween events, try to work with engineering faculty for busses. Perhaps they will be willing to join transportation.

**Malerie:** I am curious as to what event will be happening at Conestoga?

**Answer:** we would like to collect opinions of the particular site

**Tharsh:** will the event for RPN to BSCN and accelerated event be shared?

**Answer:** yes, it will be a joined event

Motion	To accept social budget
Motioned By	Erin
Seconded By	Yuna
Motion conclusion	14 for 0 opposed

	1 abstention Motion passed.
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#### Level IV

- Nursing Career Fair: we have lowered the fee for vendors to \$300 as vendors suggested that \$400 was too much. It is adjusted for different times of booking
- Graduation sweaters: \$55 for American appairal, \$60 for the zipup hoodie, extra \$5 for embroidery
- Wondering if we could borrow some Welcome Week swag to put money towards grad
- Fundraising ideas:
  - o Agenda have already made money
  - o Selling chocolate to faculty
  - o Ink cartridges
  - o Cupcakes can be sold at events
  - o T Shirt – maybe a T-shirt representing the guineapigs for the kaleidoscope program
  - o Bar night at emerson pub, perhaps around exams
  - o Grad photos Seating Rebate – talk to Shane, he knows about that information
- Donations
  - o Asking SON for a \$1,000 or a souvenir gift for grad
  - o MUNSS donations for \$2,000; this would be used to cover hall bookings for grad formal
- Graduation formal
  - o We have allotted for a large amount for a large hall cost \$10, 000
  - o Several other costs have been allotted for
- Pinning
  - o Allotted \$10,000
  - o Last year, cake, coffee and tea was not enough we want to fill all three rooms
  - o Graduation gift will be a photo booth, grad may dress up and take pictures
- This budget is going off of actual expenditure, and we are in the positive

**Sarah:** I am concerned about the donation fro the SON

**Answer:** we have been in contact already, and believe \$1,000 is reasonable

**Becca:** what is the price difference between photo booth and previous gifts?

**Answer:** previous gifts were not well appreciated, and photo booth has been a great success

**Jess:** I would try to communicate with Conestoga about transportation with Wilson and Wilson; gear buffer towards graduation. MUNSS flowers, please explain?

**Answer:** it was in the budget last year and everyone got a flower for a graduation gift.

**Becca:** I am curious as to why you are only asking for \$2,000 of MUNSS?

**Answer:** we are being modest.

**Becca:** we will give you the \$3,000 and if it is not used, than it may be progressed ahead.

### **Point of Clarification**

The donation was originally \$3,000 years ago, until MUNSS was in a difficult position. It is now back to \$3,000 donation in the budget.

Motion	To table a possible vote on donation to level IV
Motioned By	Dustin Gibson (Mohawk Education Chairperson)
Seconded By	Yuna Jang (McMaster CNSA AD)
Motion conclusion	Passed by general consensus

### **Committees**

- everyone must have their committee selection by October 15<sup>th</sup>
- please e-mail the committee chair about the position
- committees that feel they need more people, please e-mail [secretary@munss.ca](mailto:secretary@munss.ca) or [president@munss.ca](mailto:president@munss.ca)

**Dustin:** what shall we do for the Mohawk level II position?

Motion	We leave the level II Mohawk position as someone spike interest
Motioned By	Beth
Seconded By	Erin
Motion conclusion	For 15 Against 0 Abstain 1 Motion passed.

Motion	To end the meeting
Motioned By	Beth Fitzgerald (Level II Conestoga Rep)
Seconded By	Yuna Jang (McMaster CNSA AD)
Motion conclusion	Passed by general consensus