



*MUNSS Meeting Minutes
October 29, 2012
Health Science Center 2J13*

Call of the Role

Present

Rebecca Cosby (President), Ayaan Mohamed (McMaster Vice President), Marisa Kucha (Mohawk Vice President), Lindsay Roorda (Secretary), Shona Zanyk McCormack (Social Chairperson), Chantel Barry (Social Chairperson), Jonathon Valeri (Communication Chairperson), Claire Wolfe (Welcome Week Co-Planner), Sarah Douville (Welcome Week Co-Planner), Thomas Beattie (CNSA Mohawk AD), Yuna Jang (CNSA McMaster AD), Grant MacNeil (Mohawk Level I Rep), Samantha Gibson (McMaster Level II Rep), Sarah Douville (McMaster Level III Rep), Erin Niewegloski (McMaster Level III Rep), Lisa Platinga (Mohawk Level III Rep), Mackenzie Peirson (Mohawk Level III Rep), Claire Wolfe (McMaster Level IV Rep), Brayden Burse (Mohawk Level IV Rep), Rebecca Lisk (Mohawk Level IV Rep), Mallory Detzler (Conestoga Level IV Rep), Sabrina Sacchitiello (Accelerated Stream), Tharshika Sugumaran (Accelerated Stream Rep), Amanda Osmond (RPN-BScN Rep), Chris Wituik (RPN-BScN Rep)

Excused Absence

Jessica Amey (Treasurer), Mathieu Payette (Conestoga CNSA AD), Josh Carvelho (CNSA Mohawk AD), Jennifer Troop (Uniform Chairperson), Shannon Laing (Conestoga Level I Rep), Taylar Divenanzo (Conestoga Level I Rep), Macy Gundran (McMaster Level II Rep), Matt Nusselder (Conestoga Level II Rep), Beth Fitzgerald (Conestoga Level II Rep), Maja Bugarski (Conestoga Level III Rep), Shane Inconencio (Conestoga Level IV Rep)

Absent

Genevieve McNicol (McMaster Education Chairperson), Dustin Gibson (Mohawk Education Chairperson), Laura Vanhie (Awards/Scholarships Chairperson)

Motion	To begin the meeting
Motioned by	Marisa Kucha (Mohawk VP)
Seconded by	Level IV
Motion conclusions	Passed by general consensus

Website Presentation from Geoff Maes

- cleaner to use
- easy links to Facebook/ twitter
- same features as old website (ie. galleries, events)
- student reminders section – students can sign up and have reminders emailed to them
- shows executives with picture and description of position
- ONA, NSO will be posted as a link

John: would we like to have a Welcome Week tab? And an Awards and Scholarships tab? Please let me know your opinion.

- you will be able to flip forwards and backwards to months
- MUNSS minutes has its own tab
- if there are any other tabs that we would like to have, please make that known

Rebecca: Is there a way to put a share feature? You make an update from website and share from Facebook?

A: I believe if you like the page, than it will begin to appear in news feeds. We can add that feature of sharing with Facebook and twitter.

Are there any other suggestions?

Lisa: Maybe organise the executives differently, so that it is not so ‘busy’.

Geoff: for sure, we can always test different layouts, and if we don’t like it it can be changed back.

John: If we can have executives ‘edit’ and suggest updates.

Sarah: Where does it say that we are associated with McMaster University? Maybe we need to show on the front page what MUNSS stands for?

Geoff: I can change that. What about the McMaster logo?

A: we do not have the rights to display the McMaster logo.

John: what about a 2400 clock?

A: General consensus agrees

John: what about including a button to redirect to the McMaster School of Nursing Website?

Rebecca: do we want a link to the School of Nursing?

A: General consensus agrees

John: is there anyway to put videos up?

A: it is possible, if internet is sufficiently fast or the video is a low enough quality to load properly

Rebecca: we are sticking with the e-mails that we have for now, then change the e-mails over a little later. Orientation will get the new email first, as they do not have an e-mail with MUNSS.

Sarah: if the email transition can be done before February first this year as orientation will be receiving applications at that time?

A: Yes.

Becca: if you change your password please inform John.

John: please write down old passwords, as DropBox uses passwords made before changes.

Any comments or concerns with the website please email communication@munss.ca or president@munss.ca

Housekeeping and Reminders/Updates

Social Update

- 9th of November looking to have an event at Boston Pizza
- We will let you know for sure in the next few days
- Halloween event with the Engineers went really well with a good turn out

Rebecca: please send out a mass email about the November event as we do not have a meeting before than.

RNAO

- wanted to hold a guideline event in November, but that was too close in time
- instead the date will be moved to a Saturday in March
- the topic will be Addictions and Mental Health

Cap Stone

- Ten volunteers per day
- Rebecca has a list for things that need to be done (see below)
- Monday, November 26th held at McMaster

Shona: What is it?

A: Cap Stone is a big research project presentation for Level IV's, they have an opportunity to show all off their presentations.

- for town hall meetings, Genevieve sent out an email asking about when town hall meetings wanted to be held, please respond to that

Question: what is the purpose of town hall meetings?

A: Students have an opportunity to express concerns with the program, what's good, what isn't.

Rebecca: 'Myth busting' concept. What is the buzz among the students, misconceptions, concerns, etc.

President Updates

- monthly reports are now overdue, I have only received the report from Mac VP
- for those of you who are meant to send it to Conestoga VP, please redirect to president@munss.ca
- thank you for creating the monthly reports, that is very helpful
- I attended Presidents Council meeting last week
 - o ResLife would like to do an academics at residents
 - o They would like faculties to be present
 - o We can incorporate off campus student society
 - o Idea for event: "What I wish I knew in level I"
 - o We don't know what our exact day is, but that will be updated
 - o I will be asking people to speak once we have more information
 - o We can have nursing students come, have an informal chat with them and wear our suit

Sarah: at this point, would you like us to just email you about ideas for what we wish we knew?

A: yes.

Claire: is would be appropriate to delegate appropriate people to speak about topics (eg. Level II reps speak about first year curriculum as they have it fresh in their minds)

- November 5th – 17th will be a fall break campaign.
- We need to ask the students about what they want, do we want a fall break?
- Siobhan has approached us with this idea
- A survey will be put out, please encourage peers to fill out the survey

Erin: would that push us back a week with schooling?

A: Commerce, Nursing, and Engineering are accredited. But Nursing and Engineering need to have certain amount of hours in order to graduate. But all other faculties have agreed.

- those who have suites are encouraged to wear your suits during the week that the survey is out in order to let people know that something is happening
- we will be getting more information as to where the surveys will be coming

Mady: will Conestoga fill the surveys out?

A: yes, as they follow the same McMaster schedule.

- I picked up our student fee cheque, and we are good on budget
- The budget will now be finalized

Next Meeting

- will be at Conestoga in room 2F28

Motion	To use Facebook as official communication venue for rides to Conestoga meeting
Motioned by	Ayaan Mohamad (McMaster Vice President)
Seconded by	Erin
Motion conclusions	Passed by general consensus

- still waiting to hear about upcoming exam information meeting
- please let fourth years know to check CNO for information about Jerance Prudence and English exam

GUNI Letter and Contract

- Please see the letter, are there any suggestions?

Sarah: do we have to go through CIBC?

A: We are not a McMaster Club, but for future years we are going to deal with CIBC in preparation for future years.

Sarah: with GUNI last meeting, we made criteria about how we are dividing the money. I will send that too you.

- Sarah and Rebecca will be signing the letter
- Please see the letter to CIBC and edit, any suggestions?

Sarah: I have a concern about the statement about not-for-profit, but we are using the money as profit.

A: the type of account is still non-profit, just double check the not-for-profit standard in Canada.

- is this letter OK to go to CIBC and have Sarah and Becca sign the contract ?

Motion	To pass the letter and contract for GUNI
Motioned by	Erin
Seconded by	Grant
Motion conclusions	Passed by general consensus

- I have brought to faculty that we should have a LTGBQ care scenario
- This should be put into place in Level III as the level of research is higher
- We would like to have a collaborative info session about LTGBQ collaborated with med students, health science students, etc.

Claire: Hannah Markham has done a lot of work with that community, and will have good contacts in relation to this topic.

John: please include bullying into the curriculum, as it is prevalent

- there is a Hamilton Health Science module we can make available to students

Lisa: I am in a human sexuality course and have the Well as a contact.

Claire: maybe we can incorporate harm reduction as a consideration

Mallory: are we looking for students to make this scenario?

A: No, students were just bringing up the concern to have this included in curriculum at CIC (a forum that meets to change curriculum)

- more information will be brought up after speaking to other faculties

Level IV Update

- 3\$ a piece for chocolate, Level IV's will have them on their person
- Proceeds will go to graduation and pinning
- Please see the flyer above to approve

Thomas: we need to not focus on colouring, please focus on what you are trying to present rather than the colours.

Grant: white letting with black outline will be visible

Claire: what about delegating level reps to hand out chocolates to their levels.

Ayaan: as long as classes are told of ahead of time.

Shona: I would like to address the \$10 for 30 or 5 for \$15, that is not a deal. Please remove this.

John: maybe think about events upcoming and sell chocolates at these events

- after changes suggested, general consensus is that the poster is passed

CNSA Regional Conference Update

- key points from regional:
 - o over conference ONA (a nursing union) is buddy's with CNSA and is operating a free data base system to give access for research
 - o truly found out about how unique our program is, many students approached us and voiced that McMaster has a great sense of community and many people would love to be a part of this program
 - o it was discussed about language proficiency exam (English and language) and jurisprudence exam (tests on laws, guidelines, etc.), this will be implemented in January and effect level IV's this year
- about regional conference, please sign up for early bird registration as it will be easier to sponsor those rates
- it will be occurring the third week in January
- we are really trying to get organized, please begin the process

Mady: what happens to our PBL hours?

A: You get 24 hours if your are in fourth year. However, it is up to the discretion of the tutor, SON and student depending on the student's academic standing.

- Matt has been delegated the task to design a new logo for the CNSA
- We are looking for input and ideas
- Josh is looking to create a positions statement from students or communities to implement actual change
- Josh will also be on a political role regarding the new exams upcoming
- Yuna is hoping to have a meeting regarding national CNSA, information about the meeting will be posted
- If you have any questions about CNSA, please email their munss emails!
- Please put the word out in regards in level reps, to get students to be aware of CNSA. Inform, inform, inform! It is a great opportunity to know what is happening in the nursing world.

Note: nursing games will be happening! Thomas has a contact for Level III.

Open Positions

- Conestoga VP, Level I Conestoga Rep and Level III Conestoga Rep are now vacant
- Refer to policy and procedures – we must advertise that the positions are vacant and once again open up nominations
- We have had an interest for Conestoga VP
- Thoughts?

Mady: what about Conestoga Reps worked together to fill the position.

Yuna: what does the constitution say about moving positions after being voted in?

A: as long as they follow nomination procedure it is allowed.

Sarah: it is important to have a specific person to fill the VP position in order to have someone accountable.

- we will put out the posts on avenue and call for nominations for the open positions

Mady: are there any dates for open positions or is it just until they need to be filled?

Rebecca: until they are filled, we will put out the information and looking for interest.

Policies and Procedures Updates and Changes

- must be updated
- last year, constitution was updated last year by core and presented to executive
- Yuna has volunteered to help with the changes
- We will bring the changes to meetings and vote on the changes

- The policy and procedure will be email out, and if there is a section pertaining to your position, please send suggested edits

Claire: in terms of Welcome Week Stuff, we are looking to sell calendars to Mohawk faculty, engineers, etc. Engineers will also be selling some more of our left over swag.

- Rebecca will take some calendars for Mohawk

Thomas: we would like to propose that the new AD's will be funded for the National conference.

Rebecca: this will be moved to the agenda next week

Motion	To end the meeting
Motioned by	Yuna Jang (CNSA McMaster AD)
Seconded by	Grant
Motion conclusions	Passed by general consensus