



*MUNSS Meeting Minutes
5-8 pm, March 23rd 2015
Conestoga College, 2F28*

Call of the Role

Present

Joshua Carvalho (President), Tyler Schlosser (VP- Conestoga), Anmolpreet Kaur (Secretary), Chris Wituik (Education-Mohawk), Laura Hidvary (Education-McMaster), Farida Mamoukhova (Education-Conestoga), Lois Chui (Level1- McMaster), Sophie St.Pierre (Level 1- McMaster), Tommee Sasinouan (Level 1- Mohawk), Sophie Lapierre-Green (Level 1- Mohawk), Brienne Flowers (Level 1-Conestoga), Kristin Chambers (Level 2-McMaster), Heather Buchanan (Level 2- Conestoga), Krista Sferrazza (Level 3-Mohawk), Marika Watson (Level 3- McMaster), Lainey Ogilvie (Level 3- Conestoga), Boey Chak (CNSA AD- McMaster), Grant Macneil (CNSA AD- Mohawk), Kylie Teggart (Awards/Scholarships), Leighanne Swance (RNAO), Lisa Chalklin (Social Co-Chair), Conrad Schoenfeld (Social Co-Chair), Chris Kilbourne (Communications), Taryn Theaker (Treasurer)

Faculty

Excused Absence

Dianne DalBello (Conestoga) Cynthia Hammond (Mohawk), Ola Lunyk-Child (McMaster) Sarah Walji (Uniforms), Nadine Bennett (Level 4- McMaster), Jess Voortman (Level 4- McMaster), Matthew Veldman (VP-Mohawk), Sarah Walji (Uniforms)

Absent

Kevin Kim (VP-McMaster), Matthieu Payette (CNSA OD), Catherine Black (Level 1- Conestoga), Brittany Stevens (Level 2- Mohawk), Tsewang Dhargyal (Level 2- Mohawk), Tea Pere (Level 2- McMaster), Lori Lopez (Level 2- Conestoga), Rebecca Vinken (Level 3-Mohawk), Camille Peplinski (Level 3- McMaster), Jennifer Schilbe (Level 4- Conestoga), Beth Fitzgerald (Level 4- Conestoga), Natalie Frixione (Level 4-Mohawk), Shea Vanderspank (Level 4- Mohawk), Bethany Gladding (RPN-BScN Conestoga), Kristen Barnum (RPN-BScN Mohawk)

Start of the Meeting

Motion	To start the meeting at 5:10
Motioned By	Chris Wituik (Education- Mohawk)

Seconded By	Leighanne Swance (RNAO)
Motion Conclusion	Passed by general consensus

- Education updates on elections:
 - Level 2 McMaster → Lois and Sophie
 - Level 4 McMaster → Kylie and Caroline
 - Level 3 McMaster → Zoe and Nicole
 - Level 2 Conestoga → Selena
- Tilda Shalof event Monday March 30th
 - Send questions to education that Tilda will answer
 - 10 books for giveaway
- Capstone Saturday March 28^t 7am-1pm
 - Volunteers needed for setup, time keeping (total of 12)
 - Thank you cards will be provided to volunteers which can be used for your portfolio
 - Email education@munss.ca if you are interested in volunteering
- Awards ceremony was last Wednesday March 18th
 - First year we presented MUNSS awards at the SON awards ceremony
- Nursing games was last weekend March 20th- March 22nd
 - Full team of 30 was present at the games
 - We weren't successful for hosting next year's games- Laurentian will be hosting next year
 - Level 3 reps will be asking for feedback as to why we didn't get the hosting bid
 - We won the spirit award for our cheers, sportsmanship, etc.
 - Overall a great weekend
- Treasurer will be reimbursing members with their cheques as needed
- NCLEX prep → available for up to 100 people but the room size maximum is 50 people
- Social has a Ripley's aquarium event on Saturday
 - 25 people will be going from each site, free event and bussing will be provided
 - Saturday March 28th 5pm is when busses will leave from each site
 - Leafs vs. Sens home game on Saturday at 7pm so need to budget for time
- Level 2 Mohawk and McMaster will be hosting a games and social night next Wednesday April 1st as an exam de-stressor
 - EOHOSS form is in process
- RNAO and Education collaborated for 2 lunch n learns at Conestoga which had a successful turnout
 - Fetal alcohol syndrome with 20 people
 - Delirium with 30 people
- AGM scholarships have been evaluated
 - 4 people in total, Leighanne plus 1 from each site
- Queens park event was attended by RNAO rep Leighanne which was good to see the

political side and the debating that goes on

- 13 people attended the Conestoga blood drive and everything went over very well
- Conestoga VP has been asked by his PBL tutor for pictures of level 4's to put into a PowerPoint to display at capstone
 - Use social media and level 4 reps to get pictures
- Relay for Life went very well
 - Level 1's wondering if they are able to use their budget for Conestoga participants who came out
- Level 1's want to do a BP karaoke night on Wednesday April 1st
- Level 1's would like \$500 out of the \$4000 left in excess funds to use for their BP karaoke night to subsidize for the appetizers
 - Open to all levels and sites
 - Conestoga bus will be covered with the Conestoga initiative budget
- Krista (elected president) will be running the last meeting on April 6th which is turnover
- MUNSS social on April 6th after or during turnover
 - We have gone out to BP most years
 - Other options are pho night, catered meeting by 1280
 - We will be having the meeting on **April 6th at 1280** at the scheduled time 6-8pm
- CNSA mental health initiative
 - New strategy at McMaster to increase student wellness and increase mental service accessibility on campus
 - If we're interested in doing a round table discussion with people who organized the mental health strategy at McMaster it is possible
 - Jack.org for mental health services for students in high school and university-talked about initiatives to increase mental health on campus
 - EX. Piñata on mental health stereotypes inside to "break mental health stereotypes"
 - Email cnsa@munss.ca if you want to get on in the mental health initiative
- Policies and procedures
 - Campaigning policies left as is
 - We will leave in "voting shall be conducted via email to education@munss.ca" but add in MSU elections services as well because elections will be done primarily through MSU but for those that don't get an email they can email education
 - Remove the point that individuals cannot vote for themselves
 - In case we need to use ballots in the future, will be keeping the point on scrutineers and elections committee
 - Will be asking Olive about the confidentiality agreement because it has not been done in the recent years
 - Leaving the CNSA role as is- but they will go to the board of directors to propose us being 3 separate chapter schools with a different structure
 - 3 OD's for CNSA but on MUNSS it will still be 1 OD and 2 AD's
 - This will give us more of a say at the national conference to vote because

- instead of 1 vote at national assembly, we will have 3 as a collaborative school
 - CNSA believes this is important because we are the second largest voting nursing students body after Ryerson
- We will begin posting agenda and minutes on avenue2learn to have more student interaction
 - Will need to review who will post what between secretary and communications chair
- Secretary will need to include sra in the mailing list so they have all contact as well (sranursing.msu@mcmaster.ca)
- Turnover meeting point 1 change → the outgoing president and VP are to collect all information with completed budgets, records of position actions, all position materials and documents and recommendations for further action to be re-distributing to the incoming executive at the turnover meeting.
- Name changes to positions : Treasurer → Finance chairperson, Secretary → Executive assistant
 - Communications will need to contact someone to get a new email for GUNI and email changes for the positions that had name changes
- Add in time limits to the vote of confidence section (article VII): 3 minutes for candidate to present VOC to executive, MUNSS members will have a question period with the candidate for 5 minutes, closed discussion period for MUNSS executive members for 5 minutes before a vote is done
- Article VIII point 2 change: “if the member does not recognize the problem and take appropriate action or the behaviour continues, the behaviour is discussed as a tried between the member who’s conduct is in question, the concerned member and the president”

Motion	Recess at 6:36 pm
Motioned By	Grant MacNeil (CNSA AD- Mohawk)
Seconded By	Lisa Chalklin (Social)
Motion Conclusion	11 for, 0 against, 0 abstained → PASSED

Motion	Restart meeting
Motioned By	Tomme Sasinouan (Level 1- Mohawk)
Seconded By	Laura Hidvary (Education- McMaster)
Motion Conclusion	11 for, 0 against, 0 abstained → PASSED

Motion	Level 1 wants \$680 from the excess funds for the BP karaoke for an end of the year celebration geared towards level 1's but open to all levels on April 2 nd
Motioned By	Lois Chui (Level 1- McMaster)
Seconded By	Laura Hidvary (Education- McMaster)
Motion Conclusion	0 for, 9 against, 1 abstained → DEFEATED

- It is Easter the next day so people might be going home that night

Motion	Level 1 wants \$680 from the excess MUNSS funds for the BP karaoke night as an end of the year celebration geared towards level 1's but open to all levels on April 1 st
Motioned By	Lois Chui (Level 1- McMaster)
Seconded By	Chris Communications
Motion Conclusion	10 for, 0 against, 0 abstained → PASSED

- 2
015-2016 budget proposal

from May 1st, 2015-April 30th, 2016

- Last year \$60,000 was proposed as the budget which is increased to \$76,224 for next year
- We will be buying a gopro and camera from the 2014-2015 budget
- Cabinets and safe has \$800 for money and storage
- Bookkeeper will be \$1000 to keep everything on track as we will be increasing our budget in case of getting audited
- Donations increased by \$1000 to \$2000
- Graduation pinning ceremony increased from \$3000 to \$6000 so that level 4's attending the pinning ceremony would not have to pay for their own pinning ceremony ticket
- Class reps budget will be increased from \$50 to \$100
- Plates and utensils for \$20 added on to the budget
- Along with an increase to the food budget
- CNSA budget increased from \$23,000 to \$30,000 to benefit more students
- RNAO increased from \$1,833 to \$2500
- Communications budget increased by \$200
- Welcome week increase by \$15,000
- Awards doubled to \$3,000 so that there can be either 2 recipients/award or have an initiative to give things away to students such as textbooks, scrubs, etc.
- Social will remain the same
- GUNI added to the budget for \$300
- We received \$70,201 this year for MUNSS fees → over proposing to eliminate the high surplus to prevent the society going bankrupt

Motion	Pass the 2015-2016 budget
Motioned By	Tyler Schlosser (Conestoga VP)
Seconded By	Kylie Teggart (Awards)
Motion Conclusion	10 for, 0 opposed, 0 abstained → PASSED

- President (Josh) has spent some money of the budget on MUNSS cards – they are

empty so you can write them to whoever is needed

- Around \$2.16/card and we got a total of 100
- Policies and procedures
 - McMaster code of conduct link → does not work so must be updated in article IX
 - Article IX point 7a: “at the discretion of the finance chairperson, budgets may be presented and voted upon prior to the budget approval meeting”
 - Budget Manager= Finance chairperson
 - Name change in article XI: orientation chairperson → welcome week planner

Motion	Pass the policies and procedures
Motioned By	Lisa Chalklin (Social)
Seconded By	Tyler Schlosser (VP Conestoga)
Motion Conclusion	11 for, 0 opposed, 0 abstained → PASSED

● U
niforms
policy

was approved by UNEC, but Olive Wahoush would like to go over it again to include hyperlinks to uniforms policy

- Social media policies and procedures
 - Change “avenue” to avenue2learn
 - Take out points 2 and 3 as they are stated in the general policies and procedures
 - MUNSS communication adding in a section on the website will need to be added to the constitution
 - Change “professional responsibility to advocate as a member of MUNSS as well as McMaster nursing students in all personal interactions on social media, not just those limited to organization events” → “It is the professional responsibility as a member of the MUNSS executive to maintain professionalism in all personal interactions on social media, not just those limited to organization events”
 - Take out all examples for every point and leave it as “multiple social media avenues”
 - MUNSS website specifics of updates removed as they need to be included in the constitution

Motion	Pass the social media policies and procedures
Motioned By	Farida Mamoukhova (Education- Conestoga)
Seconded By	Chris Kilbourne (Communications)
Motion Conclusion	11 for, 0 opposed, 0 abstained → PASSED

**End
the
Meeting**

Motion	To end the meeting at
Motioned By	Sophie Lapierre-Green (Level 1- Mohawk)
Seconded By	Leighanne Swance (RNAO)
Motion Conclusion	Passed by general consensus

Meeting Adjourned