



MUNSS Meeting Minutes

6:00-8:30 pm, Monday January 18th, 2016

McMaster University IAHS 301

Call of the Role

Present

Krista Sferrazza (President), Camille Peplinski (VP-McMaster), Matthew Veldman (VP-Mohawk), Leighanne Swance (VP-Conestoga), Anmolpreet Kaur (Executive Assistant), Katie Pruden (Level 1- McMaster), Laura Chapman (Level 1- McMaster), Lois Chui (Level 2- McMaster), Sophie St.Pierre (Level 2- McMaster), Selena Braund (Level 2- Conestoga), Zoe Waller (Level 3-Mohawk), Breanne Soeting (Level 3-Mohawk), Nicole Mills (Level 3- McMaster), Ashlyn Baer (Level 3- Conestoga), Kylie Teggart (Level 4- McMaster), Caroline Mueller (Level 4- McMaster), Rebecca Vinken (Level 4-Mohawk), Charlotte Blakely (Level 4- Mohawk), Grant Macneil (CNSA AD- Mohawk), Marika Watson (Social Co-Chair), Katie Labron (Social Co-Chair), Bianca Colcer (Communications), Joyce Ng (Finance Chair), Bronwen Zatterberg (Uniforms), Sheldon McGinn (Accelerated), Eunice Leung (Accelerated), Joanna Chu (RNAO-Hamilton)

Faculty

Ola Lunyk-Child (McMaster)

Absent

Dianne DalBello (Conestoga), Cynthia Hammond (Mohawk), Laura Hidvary (Education-McMaster), Farida Mamoukhova (Education- Conestoga), Heather Buchanan (CNSA AD- Conestoga), Tommee Sasinouan (Level 2- Mohawk), Sophie Lapierre-Green (Level 2- Mohawk), Brianne Flowers (Level 2-Conestoga), Dallas Miller (Level 3- Conestoga), Lainey Ogilvie (Level 4- Conestoga), Erin Docking (RPN-BScN Conestoga), Hilary Sudar (RPN-BScN Conestoga), Terrance McBean (RPN-BScN Mohawk), Andrea Harvey (RPN-BScN Mohawk), Amber Oram (Level 3- McMaster), Amanda Todd (Education-Mohawk), Boey Chak (CNSA OD), Viorica Lefter (Awards/Scholarships), Danielle Veldman (Level 1-Mohawk), Betty Xamounty (Level 1-Mohawk), Caroline Wysocki (Level 1- Conestoga), Mike Bostioca (Level 1-Conestoga),

Start of the Meeting

Motion	To start the meeting at 6:23 pm
Motioned By	Leighanne Swance (VP Conestoga)
Seconded By	Bianca Colcer(Communications)
Motion Conclusion	Passed by general consensus

- Nursing Games Budget Proposal
 - \$90/person, team of 30 pas \$2700
 - hoping for a MUNSS donation to help fund this event
 - hotel: 4-5 people/room → 7 rooms at \$268.94
 - 3 donation options: \$4582.58 to cover registration and hotel, \$1882.58 to cover hotel, \$2700 to cover registration
 - currently there is a team of 22
 - last year registration fee was reimbursed from MUNSS

Motion	To donate \$2700 to cover the Nursing Games team's registration fees
Motioned By	Zoe Waller (Level 3- Mohawk)
Seconded By	Caroline Mueller (Level 4-McMaster)
Motion Conclusion	12 for, 0 against, 1 abstained→ PASSED

- Website update request
 - wordpress did updates in late 2015
 - there were safety updates in earlier 2016 which made our website unsafe
 - IT consultant said an estimate is \$200-\$300 to do this security update
 - the website has been crashing recently, jumbling words together and not showing the updates
 - There is \$500 allocated for cabinets/shelves in the MUNSS budget, so we can take those funds to do this security update

Motion	To take the cabinet/shelves budget from the MUNSS Executive budget in the amount that is necessary to do the security update
Motioned By	Joyce Ng (Finance chair)
Seconded By	Grant MacNeil (CNSA AD-Mohawk)
Motion Conclusion	13 for, 0 against, 0 abstained → PASSED

- CLAY conference donation
 - this conference occurs every year
 - 3 day leadership conference for high school students
 - \$165 to attend this conference so that more students are able to attend
 - \$1927.68 left for donations in the MUNSS budget
 - we are using current nursing students' money to support high school students, so that seems a little unfair

Motion	To provide a donation of \$825 in supporting 5 high school students to attend CLAY conference at McMaster University
Motioned By	Krista Sferrazza (President)
Seconded By	Marika Watson (Social Chair)
Motion Conclusion	9 for, 0 against, 4 abstained → PASSED

- CNSA Division Proposal
 - proposal to have 3 OD's next year (1 for each site)
 - more of an equal voice at both regional and national conferences, especially nationals where more voting occurs
 - we are the second largest nursing school and yet have the same voice as a nursing school who has only 27 nursing students
 - they would all still be a part of MUNSS, but having 3 voices nationwide would be beneficial in having changes done for our school
 - the changes that occur at national conference will be evident in the CNSA role at our school specifically → EX. Last year's CNSA OD position statement on accessibility placements for clinical is being worked on at the

university, they have contacted the Aboriginal campus which is a big position statement at last year's national conference

- MUNSS will cover cost of transportation, accommodations, conference fees for the CNSA OD and authors of proposed researchers as long as it is financially feasible for MUNSS; AD will be provided accommodation if they abide by the rules of Article 3 section 10 subsection c (solicit funds by fundraising to supplement conference expenses to the amount of at least \$250 in order to receive supplemental funding from the MUNSS executive budget)
- CNSA Constitutional revisions will be reviewed by the Core Executive
- would like to increase the RPN student involvement in the CNSA nationwide
- Motion: To have 3 OD's (1 at each site) for CNSA → closed vote- PASSED
- Constitution review continued
 - Article V Education Chair: remove point (d), remove point (g) as this is a Communications role, in point (i) the committee is now called Curriculum Innovation and Education Committee (CIEC) and the delegate secondary representative will be from the RPN-BScN stream, in point (l) change to submit quarterly updates
 - Article V Finance Chair: no changes
 - Article V Social Chair: in point (b) change monthly core meeting to "at the invitation of the core executive", in point © change to 1 social event each month, in point (g) change to quarterly reports, in point (h) change to plan at least one Frost Week event in collaboration with the WW planners,

Motion	To add point (k) which states that "at least 1 social co-chair's must be a Conestoga site student, and one must be a McMaster or Mohawk site student.
Motioned By	Marika Watson (Social Chair)
Seconded By	Lois Chui (Level 2- McMaster)
Motion Conclusion	12 for, 0 against, 1 abstained → PASSED

- Article V WW Planners: in point (d) change to "co-chair the Nursing Welcome Week Planning Committee (NWWPC) consisting of Nursing Welcome Week Representatives (from all sites) as chosen by the

Welcome Week Planners”, in point (f) change to “collaborate with Education Chairs to promote Level 1 rep positions during welcome week, in point (g) change NWWR and NWWP to be selected by the end of February, in point (j) change that the president is a part of the planning committee

Motion	To table the continuation of the constitution revision at the following MUNSS meeting on February 1st, 2016
Motioned By	Matthew Veldman (VP Mohawk)
Seconded By	Kylie Teggart (Level 4- McMaster)
Motion Conclusion	13 for, 0 against, 1 abstained→ PASSED

- Updates

- Education: Nominations for president have finished- Anmolpreet Kaur and Matthew Veldman will be running, January 18- January 25th is campaign period, January 26-January 31st is voting period
- President: new administrative assistant with Pam Baxter- Laya Baby,
- CNSA: national conference next week January 27-January 31, mini conference at Conestoga will be on February 27th with all speakers confirmed
- VP Conestoga: lunch and learn in collaboration with RNAO on March 21st at Conestoga, looking at the preliminary stages of hopefully becoming a RNAO chapter school, MUNSS Day on February 1st
- Level 3: nursing game registration continues, Conestoga NCLEX preparation session on February 25th at 4:30
- GUNI: presentation at Conestoga from past students who have done placements abroad, possibility of an event with Joan McCarthy from Mohawk about her Aboriginal experience
- RNAO: lunch and learns during the semester which are being worked on, RNAO table at MUNSS day
- VP McMaster: MUNSS Day on February 1st
- Uniforms: swag will be sold at MUNSS day
- Level 1: Relay for life on March 18th
- Finance: waiting on tuition reimbursement funding from the university

- Social: hoping to reschedule tubing at Chicopee in March, 255 tickets sold for Formal as of right now
- Level 4: Grad formal tickets will begin selling, reps have started meeting with Faculty for pinning
- Faculty Advisor: NCLEX is on Carlyne Byrne's radar and nursing leaders in the collaborative program will be meeting with the ONA, 70th anniversary for the School of Nursing at McMaster this year

End the Meeting

Motion	To end the meeting at 8:19pm
Motioned By	Grant MacNeil (CNSA AD-Mohawk)
Seconded By	Ashlyn Baer (Level 3)
Motion Conclusion	Passed by general consensus

Meeting Adjourned