



*MUNSS Meeting Minutes
January 7, 2012
Health Science Center 2J13*

Call of the Role

Present

Rebecca Cosby (President), Ayaan Mohamed (McMaster Vice President), Mariah Roeck (Conestoga Vice President), Jessica Amey (Treasurer), Lindsay Roorda (Secretary), Shona Zanyk McCormack (Social Chairperson), Chantal Barry (Social Chairperson), Laura Vanhie (Awards/ Scholarships Chairperson), Genevieve (McMaster Education Chairperson), Madelaine Deitner (Conestoga Education Chairperson), Claire Wolfe (Welcome Week Co-Planner), Sarah Douville (Welcome Week Co-Planner), Jin Lee (RNAO Rep), Thomas Beattie (CNSA Mohawk AD), Joshua Carvalho (CNSA Mohawk AD), Yuna Jang (CNSA McMaster AD), Kevin Kim (McMaster Level I Rep), Taylar Divenanzo (Conestoga Level I Rep), Sindus Al-izzi (Conestoga Level I Rep), Samantha Gibson (McMaster Level II Rep), Matt Nusselder (Conestoga Level II Rep), Beth Fitzgerald (Conestoga Level II Rep), Vipul Derami (Mohawk Level II Rep), Sarah Douville (McMaster Level III Rep), Erin Niewegloski (McMaster Level III Rep), Lisa Platinga (Mohawk Level III Rep), Emma Kruis (Conestoga Level III Rep), Claire Wolfe (McMaster Level IV Rep), Brayden Bursey (Mohawk Level IV Rep), Martina Zvalena (Conestoga Level IV Rep), Mallory Detzler (Conestoga Level IV Rep), Sabrina Sacchitiello (Accelerated Stream), Tharshika Sugumaran (Accelerated Stream Rep), Amanda Osmond (RPN-BScN Rep), Chris Wituik (RPN-BScN Rep)

Excused Absence

Marisa Kucha (Mohawk Vice President), Jennifer Troop (Uniform Chairperson), Dustin Gibson (Mohawk Education Chairperson), Grant MacNeil (Mohawk Level I Rep), Mackenzie Peirson (Mohawk Level III Rep), John Valerie (Communications), Maja Bugarski (Conestoga Level III Rep), Shane Inconencio (McMaster Level IV Rep),

Absent

Shannon Liang (Mohawk Level II Rep), Mathieu Payette (Conestoga CNSA AD)

Motion	To begin the meeting
Motioned by	Thomas Beattie (CNSA OD)
Seconded by	Lisa Platinga (Mohawk Level III Rep)
Motion conclusion	Passed by general consensus

Updates and Housekeeping

Christmas Cookies

- went over very well, a very positive experience
- hope to carry on the tradition

Education

- goal to have a Level II and III event. 22nd and 31st.
- in the process of confirming things
- Mac and Mohawk are in the process of being made, no official date

CNSA Update

- we must present a case as to why we need money, it is needed to help student attend CNSA
- we were thinking about holding a regional conference here
- Yuna has been contacting close chapter schools to help with cost
- The only money available is from SON
- We are hoping to raise \$400 for conference with fund raising
- We need a POC for the budget, proposed was \$23 205 and actual fund available is \$21 000

Jess: the proposed cost was a projected number with raised costs and accepted students, the actual check received is with how many students actually paid and attended McMaster

- Potentially getting a extra \$600 from ONA
- POC: when should the budget should be complete

Becca: the budget was already presented. Jess and I have some to review still, no large changes should be made.

Yuna: would you like the updated budget with the actual money available?

Becca: money should not change as to where money is going, only actual spent money should be adjusted

- Worked with regional CNSA rep about several social determinants. I have concerns about discrepancies between knowledge and actual implementation. I would like to make motions about policies and implementation and integration into the nursing program. We should know what is happening in our own backyard regarding policy.
- Please email cnsa@munss.ca regarding any concerns or ideas you have that you would like to be brought to the CNSA national conference

- All those attending or possibly attending, please email cnsa@munss.ca to confirm attendance for hotel booking and registration.

Laura: the list posted on Facebook is not legitimate?

Josh: basically, if you signed up on the excel sheet but have changed plans please email cnsa@munss.ca about changed plans, OR if you would like to attend and have not yet signed up.

- This year, McMaster is very active in CNSA. We are creating a mission statement.

Becca: Thank you CNSA, you have been very busy! We would like to hear continuing updates about CNSA. What would be asked of MUNSS, how SON can support us, who is playing what roles, etc.

- ONA forwarded an email to us requesting that complaints about clinical experience be forwarded, described and location made known. She would like to enhance our clinical experience.

John: Is this only for ONA site hospitals?

A: Yes .

Jess: Many placements are getting declined. Would she have any voice in that? The school is having difficulties finding placements, it is very disheartening.

Becca: Linda's role in this may be to find out WHY this is happening. What is taking place that the hospitals are no longer taking students, and how can this be fixed.

Yuna: This is something I can ask Linda to investigate.

Social Update

- Nursing formal will be held Saturday March 2nd, the theme is candy land
- We have sign up sheets for bus monitor, planning or set-up/ take-down. If you would like to sign up late please message social@munss.ca

2012 Meeting Dates Selection

We are thinking about Tuesday evenings for a new meeting time. What is the availability?

- we can push meetings to 7:30pm
- general consensus: no

Is Thursday's an option?

- general consensus: no

What about alternating dates between Monday and Tuesday?

- general consensus: yes

Set Meeting Dates

Dates (all meetings will be held from 7:00 – 9:00pm:

Monday Jan. 21st McMaster location

Tuesday Feb. 5th McMaster location

Monday Feb. 25th Conestoga location

Tuesday March 12th McMaster location

Monday March 25th McMaster location

* There could be a potential additional meeting date after March 25th on April 9th depending on material covered.

Address from Election Committee

- there have been 3 applications for the Welcome Week Planner

Orientation Planner Election Committee

“Motion to use the proposed Orientation Planner Election Committee for the 2012-2013 Orientation Planner Selection”

- We have found the documents for the election committee members, the explanations from the documents are as follows:

Welcome Week Planner Elections Committee (FIVE positions)

Is to be comprised of:

- ONE former Welcome Week planner
- ONE Level One nursing students
- ONE past Conestoga NWWR
- ONE Social Coordinator
- ONE Educations Representative

Position Descriptions

I. FORMER WELCOME WEEK PLANNER

- A previously appointed welcome week planner
- Not limited to only former NWWP (in the event a former “Nursing” planner is unavailable

II. LEVEL ONE NURSING STUDENT

- One student currently in Level One who is recognized by MUNSS exec as having been active participator in the past Welcome Week
- Not limited too but could include “Super Frosh”, Level One representatives etc.

III. PAST NURSING WELCOME WEEK REPRESENTATIVE – CONESTOGA SITE

- A NWWR from the Conestoga site who can advocate for the Conestoga students

IV. SOCIAL COORDINATOR

- A student recognized by MUNSS Exec as having experience in executing social events

V. EDUCATIONS REPRESENTATIVE

- A student recognized by MUNSS Exec as having experience working with Faculty and one who is recognised by MUNSS as having experience with the election process

Concerns:

Shona: it is not appropriate to have a code team member on the selection committee

Claire: we should have a Conestoga representative

Sarah: I agree with Claire, there should be a Conestoga member for the interview process

Becca: instead of a PC member, a Conestoga member should be in replacement. We could use the Conestoga VP, that way we have a Conestoga and Exec member.

Claire: I think the Conestoga member should be a previous yellow suit. Remember the option of Skype.

Sarah: I think that may be too much responsibility for that singular person

Maddie: What does Mariah think of this motion?

Mariah: I don't think that I have enough experience as I have not been a part of welcome week in the past.

Becca: We must vote to make the amendments that are as follows.

Motion	To use new amendments to the selection team this year
Motioned by	Sarah Douville
Seconded by	RPN- BScN
Motion conclusion	15 For 0 Abstain 0 Against

Student Fees

Jin: Motion to increase McMaster/Mohawk/Conestoga full-time and part-time BScN Basic, RPN-BScN, Accelerated student fees by \$15.00 per year to make all McMaster/Mohawk/Conestoga full-time and part-time BScN Basic, RPN-BScN, Accelerated RNAO student members for the September 1st- October 31st RNAO Membership year

- last year student fees were raised due to CNSA cost fees
- As a chapter, we would have a discounted membership fee to \$15 from \$20
- Benefits:
 - o Access to discounted RNAO interest groups
 - o Access to awards and scholarship funds
 - o Access to permanent education fund – finance services
 - o Access to RNAO Action Alerts, position statements and social media to keep you updated on vital political issues in health care
 - o Access to conferences and workshops
 - o Copy of all BPG's
 - o Registered Nursing Journal
 - o Ability to list RNAO as a professional membership

- Will be able to experience the benefits of RNAO before they are required to pay the full RN price (\$285.00)
- Career counselling resource packages
- Networking opportunities
- School of Nursing supports RNAO as the RNAO BPG are seen as a top level in EIDM

Questions:

Josh: My concern is privacy, all personal information would have to be released.

A: Humber is also a chapter school, what they do is pass the papers around to have signed by the students or emailed out. They have the students fill out the paper work during administration process. There is also an email version of the Journal.

Jess: last year we had to raise the student fees due to CNSA chapter membership fees. From a students perspective, many people do not understand that we are a chapter school. I fear that this will be another membership 'lost in translation'.

Tha: Why is the fee \$15? I only recall a \$10 fee?

Becca: There are a limited amount of \$10 memberships, they are actually \$20.

Josh: I feel that the RNAO is a better resource and likely will not be lost in translation. RNAO is a part of the curriculum and spoken about often.

POC: If we pay the fee this will make us a chapter school?

A: Yes.

Amanda: I feel that a membership should be sought out rather than incorporated into our student fees.

Becca: there are many benefits to a chapter school with accountability.

Thomas: My concern is inflation in future years, so the fee may continue to increase.

Becca: this is something that we can hold RNAO accountable for as we have 3 schools now that would become chapters.

Tharshika: People still have access to all memberships and many benefits of being a member without being a chapter school.

Mariah: I am worried that many events would be held at McMaster and Conestoga might be lost in translation or not incorporated properly.

Chris: I am not sure that the interest is present to make this motion even feasible. What is your experience with selling memberships?

Becca: I had enough to sell to those who wanted it, but others I was in contact with said they would purchase online.

Chantal: I am concerned that some people may have already purchased a membership may have to pay for an additional membership in their student fees.

Jess: I have a lot of friends that become a membership in order to go to a workshop. However, not many of them actually followed through. I think students do not feel that workshops are targeted towards nursing students.

Becca: these are potential points to take to RNAO exec

Tharshika: would there still be additional costs for interest groups?

Becca: some interest groups have deals such as 'first year free' or 'half price for students'. We were asking for the option for four years free because we are such a large group of three schools.

Chantal: could you look into having just Level I fees added. Perhaps we could have the fees grandfathered in instead of having all levels paying all at once to avoid confusion.

Jess: I have concerns with the financial office as to their processes.

Becca: All levels and sites have different fees.

Mady: I think paying \$15 discounted fee is beneficial.

Genevieve: I like the idea of incorporated fee. I just wonder is grandfathering the fees would be useful in incorporating events.

Kevin: I feel that first years are not explained the benefits of being an RNAO member.

Becca: An explanation would be incorporated.

Josh: I like the idea because of the access to many scholarships.

Beth: I like the idea, but I am afraid about access to workshops to the colleges.

Becca: That issue would be dealt with by RNAO members on MUNSS. This would be explained to RNAO and the issue would be avoided. It is up to the colleges and their interest.

Genevieve: If we played it right it could be very beneficial on an educational level. It is difficult to run workshops, and it would be a great opportunity to get students out the workshops

Sindus: How many workshops have they brought to Humber?

A: It is upon a request basis depending on need or interest.

Kevin: this discussion was had about welcome week about all mandatory mac passes. An idea that all student pay but if it was not used the student could opt out. Perhaps members could have the option of 'opting out'

Jess: I feel that this would be too complicated with an external affiliation.

Shona: Then what would the difference be between purchasing yourself and opting out?

Jess: you are right, it defeats the purpose.

Claire: I suggest speaking to faculty members at all sites before a motion is made to figure out 'who pays what to who and where?'. I suggest working closely with faculty because of past experience with student fee difficulties.

Kevin: If it is not program implemented and it is an option. I feel that it is unfair because an RNAO membership is not needed to be a part of the nursing program.

Becca: to be fair, we do not have to pay CNSA fees to be a part of the program either. But we have made the decision to be a chapter school.

Kevin: could we possibly have a survey to speak to students?

Jess: I feel we are the voice to an extent, but yes, the students should have a say in the fees.

Becca: it would not be possible to consult everyone to have the change made right away. It would be implemented in September.

Motion	Motion to increase McMaster/Mohawk/Conestoga full-time and part-time BScN Basic, RPN-BScN, Accelerated student fees by \$15.00 per year to make all McMaster/Mohawk/Conestoga full-time and part-time BScN Basic, RPN-BScN, Accelerated RNAO student members for the September 1 st - October 31 st RNAO Membership year
Motioned by	Jin Lee (RNAO Rep)
Seconded by	
Motion conclusion	For: 6 Opposed: 5 Abstain: 5 Motion declined.

Motion	To create a survey to hear the voice of the student on their opinion about the previous motion
Motioned by	Becca Cosby (President)
Seconded by	
Motion conclusion	For: 11 Opposed: 1 Abstain: 3 Motion Passed.

Aboriginal Health Interest Group Donation

Becca:

- I am a part of an Aboriginal interest group

- We are planning an event in the Branford/Hamilton/Halton area for high school aboriginal students
- We plan to hold an event called “exploring careers in health”
- We are bussing in 60 highschool students to present a case involving several practices and professions
- we are asking for a donation from MUNSS for food, bussing, packages, etc.
- at the end of the day there will be representatives to speak about scopes of practice and how to get involved
- asking for a \$250 donation from MUNSS. I understand that money is tight, Welcome Week swag donations would be very well received as well.

Genevieve: are we looking to take it from a specific budget? Or a general?

Becca: we have a specific donations budget set aside as a part of general exec budget.

Last year we made a \$100 donation to SASHA.

Motion	To make a \$250 donation to this interest group to help with this organization
Motioned by	Laura
Seconded by	Level I
Motion conclusion	For: 15 Opposed: 0 Abstain: 0 Motion Passed.

- Is there swag present to donate?
- A: yes.

Motion	To donate past Welcome Week swag to this interest group
Motioned by	Laura
Seconded by	Sarah
Motion conclusion	For: 15 Opposed: 0 Abstain: 0 Motion Passed.

Presentations of Proposals for \$5000

Conestoga proposal - Reunion:

- o Conestoga Level IV & Conestoga VP
- o Edleweiss Tavern Pub and Dinner Night for Conestoga Nursing Students
- o Cost:
- o \$300 to reserve hall

- \$34.00 plate per person
 - Asking \$700
- Anyone over age of 19, it would be RPN – BScN and Basic stream

Becca: how much would you need to pay for tickets?

Mallory: Mostly the students would pay the \$35 for the dinner, but MUNSS would pay for door prizes and the hall.

Level IV proposal – T-shirts

- Claire Wolfe – Level IV's
 - Level IV T-Shirts 2013 Kaleidoscope
- Cost:
 - Shipping, Designing and printing 50 shirts = \$750
 - Asking any financial aid
- T-shirts for Kaleidoscope curriculum. We have been through quite a lot as the guinea pig year, and this would be a 'you survived' T shirt. They could be provided at a discounted rate if there is a smaller MUNSS donation.

Claire: this has been a challenging but growing process. We are hoping to make this a gift rather than a purchasable item. We would also like this to be a sustainable thing.

Yuna: Would it be more of a surprise gift? My concern is sizing.

Claire: depending on how it may be paid for, by donation or discounted rate, or by ordering.

Maddie: How do we make sure all Level IV's get a shirt?

Claire: It will happen.

Laura: Isn't there already a gift? Also, what if there was just a sign up sheet with a size? They do not pay but just sign up.

Level IV proposal – Capstone Breakfast

- Level IV
 - Breakfast for Capstone Attendees
 - March 23rd, 2013
- Cost:
 - \$2,600 – \$4,380 (based on 400 people)
- not sure about how many people are attending. This is an estimation.

Claire: Shane would like to implement this in all future years.

Beth: what is Capstone?

A: it is the final PBL project for Level IV. We are in PBL for a little while, then switch to more clinical hours and move towards the poster presentation. It is a student run conference and helps to merge PBL and clinical.

John: would this be unfair to those who have already graduated and presented the Capstone.

Genevieve: there likely would be several more people than this, because there are more than just students. Also, timing wise, there is no breakfast break.

Becca: Lunch is not provided. Perhaps this could be something introduced at a lunch break, or rather a small snack.

Education proposal

- Education
- Brings all sites, levels and streams together in an event that provides an activity (snow sports, games/competitions), or social event as well as beverages and snacks or a light lunch/dinner

- Cost:
- TBD

President proposal – Formal Gifts

- MUNSS President
- Adding funds to purchase student gifts to be drawn for during the 2012 Nursing Formal
- Students from all sites, streams and levels are present at the event
- Past student gifts have been Kobo/Kindle e-readers, Ipads, place settings

- Cost:
- \$500 added to the student gift fund

- We do provide door gifts, last year we bought iPad and Kobo's. We could add another door prize.

President proposal - An Award

- MUNSS President
- Level III Mohawk Student passed away during the summer of 2012
- Commemorating her life by creating an award
- To work along side the Awards Officer to create guidelines
- To a student engaged in sports and embodies Bree's bright sprit and passion available to any Level/Stream/Site

- Cost:
- \$500 (Two awards – 2013 and 2014, \$250 each)

Yuna: how would nominations work?

Josh: there was already any idea for an award in her name, perhaps we could work collaboratively.

Laura: I like this idea. I feel that we would be able to put this into our budget.

** We will vote in an upcoming meeting. Please consider each of these. We can come back and discuss which we would like to allocate acceptably. Sheets to fill out will be provided.

Other Questions/ Concerns

Kevin: when do Yellow suit applications come out?

A: on the MUNSS website, Avenue to Learn MUNSS page and on Facebook. We will collaborate with Level I Rep to communicate to the Level. February will be the release of applications.

Sarah: Applications will have to be in ASAP anyhow because of March break tours.

Laura: Has MUNSS days been established?

Ayaan: Not yet.

Laura: Usually it is on a Monday in March, but I would suggest an earlier date because of formal ticket sales.

Motion	To end the meeting
Motioned by	Mady (Conestoga Education)
Seconded by	Laura Vanhie (Awards/ Scholarships Chairperson)
Motion conclusion	Passed by general consensus