



## MUNSS Meeting Minutes

6:30-8:30 pm, Thursday January 7th, 2016

Conestoga College, 2F28

### Call of the Role

#### Present

Krista Sferrazza (President), Camille Peplinski (VP-McMaster), Matthew Veldman (VP-Mohawk), Leighanne Swance (VP-Conestoga), Anmolpreet Kaur (Executive Assistant), Farida Mamoukhova (Education- Conestoga), Amanda Todd (Education-Mohawk), Katie Pruden (Level 1- McMaster), Caroline Wysocki (Level 1- Conestoga), Mike Bostioca (Level 1-Conestoga), Danielle Veldman (Level 1-Mohawk), Betty Xamounty (Level 1-Mohawk), Lois Chui (Level 2- McMaster), Sophie St.Pierre (Level 2- McMaster), Tommee Sasinouan (Level 2- Mohawk), Brianne Flowers (Level 2-Conestoga), Selena Braund (Level 2-Conestoga), Zoe Waller (Level 3-Mohawk), Ashlyn Baer (Level 3-Conestoga), Dallas Miller (Level 3- Conestoga), Lainey Ogilvie (Level 4- Conestoga), Kylie Teggart (Level 4- McMaster), Caroline Mueller (Level 4- McMaster), Rebecca Vinken (Level 4-Mohawk), Erin Docking (RPN-BScN Conestoga), Hilary Sudar (RPN-BScN Conestoga), Andrea Harvey (RPN-BScN Mohawk), Heather Buchanan (CNSA AD- Conestoga), Viorica Lefter (Awards/Scholarships), Marika Watson (Social Co-Chair), Eunice Leung (Accelerated), Joanna Chu (RNAO-Hamilton)

#### Faculty

#### Absent

Dianne DalBello (Conestoga)  
Cynthia Hammond (Mohawk), Ola Lunyk-Child (McMaster), Laura Hidvary (Education-McMaster), Charlotte Blakely (Level 4-Mohawk), Sheldon McGinn (Accelerated), Grant Macneil ( CNSA AD- Mohawk), Breanne Soeting (Level 3-Mohawk), Amber Oram (Level 3- McMaster), Laura Chapman (Level 1- McMaster), Boey Chak (CNSA OD), Bianca Colcer (Communications), Joyce Ng (Finance Chair), Nicole Mills (Level 3- McMaster), Terrance McBean (RPN-BScN Mohawk), Katie Labron (Social Co-Chair), Bronwen Zatterberg (Uniforms), Sophie Lapierre-Green (Level 2-Mohawk)

## Start of the Meeting

Motion	To start the meeting at 6:38 pm
Motioned By	Caroline Mueller (Level 4- McMaster)
Seconded By	Danielle Veldman (Level 1- Mohawk)
Motion Conclusion	Passed by general consensus

- Welcome Week 2015 Budget Review
  - \$15,000 donation given from MUNSS
  - \$2941 given from SSC
  - \$2714.71 grant for bussing, extra activities
  - hoping to fully subsidize swag next year as we are the only faculty that asks for swag money
  - go with a Canadian company instead of American for patches as the dollar is not doing well so we went over budget in this area
  - suggestions for WW 2016: possibility of allotting money to get Conestoga to the concert
- Constitution Review
  - Article II Purpose: McMaster University, Mohawk College and Conestoga College, instead of only McMaster University
  - Article IV Executive Officers: change secretary → executive assistant, add “one per site” to education chairpersons, take out “one from the McMaster site” for WW planner, add Global Understanding Through Nursing Initiatives (GUNI) liaison as an executive officer position
  - Article IV Executive Officers, point 2: add that executive officers must be a McMaster-Mohawk-Conestoga B.Sc.N student unless appointed by the executive, in point (b) take out Executive Assistant and Uniforms out so that they have a vote as well and add in WW planners as they don’t have a vote, in point (d) edit to “check @munss.ca email a minimum of once weekly and respond in a professional manner within a 72 hour time period upon viewing the email”
  - Article IV Executive Officers, point 4: add CNSA OD as a core member
  - Article V President: in point (c) edit to “approve the agenda to the executive assistant at least 2 days prior to each executive meeting”, remove point (f) and allocate it to the Vice Presidents, in point (h) edit to “have at least 1 year of MUNSS executive experience the prior year with a

- recommended of 2 years of MUNSS executive experience”, remove point (j), remove point (k) and move to communications
- Article V Vice Presidents: in point (d) take out MUNSS Day being 2 weeks before Nursing Formal, in point (f) edit it to “coordinate Anatomy and Physiology Exam gift during December exam period”, in point (g) edit to “be responsible for distributing and obtaining quarterly reports from Executive members and notifying the president if there is an immediate concern at the following core meeting”, remove point (h), add “pursue an open relationship with Conestoga Students Inc. (CSI), McMaster Student Union (MSU) and the Mohawk Students Association (MSA)”
  - Article V Deputy Vice President: remove point (e)
  - Article V Executive Assistant: in point (b) remove “society events”, in point (d) edit to “distribute the agenda and any attached communications, as submitted by the President, to the Core and Executive at least one (1) day prior to Executive meetings on @munss.ca webmail, remove point (f), in point (g) edit to “submit minutes to Communication Chairperson for distribution to the nursing student body via the MUNSS website, change point (l) to be a voting member
  - Article V Communications Chairperson: in point (g) edit to “quarterly updates”

Motion	To table the continuation of the constitution revision to the next meeting on January 18th, 2016
Motioned By	Krista Sferrazza (President)
Seconded By	Matthew Veldman (VP Mohawk)
Motion Conclusion	14 for, 0 against, 0 abstained → PASSED

- Updates

- VP: ECG event on January 30th at IAHS, quarterly reports are now due to your respective VP, MUNSS Day on Monday February 1st with cupcakes/food, swag, activities
- Awards: will be keeping the same awards as last year, changing the application and making all the awards an equal value of around \$500, releasing applications January 20th and due in early February
  - Unsung Hero, Level 4 Achievement, Leadership, Community awards

- CNSA: mini conference with 4 confirmed speakers on February 27th from 9-4 pm with a capacity of 100 at Conestoga, looking for speakers from pediatrics, hiring, ICU
- Education: presidential nominations January 11-January 17th, Tobacco Cessation Workshop January 18th, Cathy Crowe presentation on January 26th
- Executive Assistant: no longer having the euthanasia workshop
- Level 1: 4/6 reps are not able to attend Monday 6-8 meetings, relay for life on March 18th
- Level 2: planning a skating night at Conestoga, spiritual care seminar sometime during March at McMaster
- Level 3: a few spots remain for Nursing Games, hoping to have the NCLEX session at Conestoga on February 25th
- RPN-BScN: skills workshop at Mohawk, concern about taking out the simulation component of the Nursing 2T04 class, concern about only having 1 medicine placement in their second year but most of them already work on medicine, a session with Lynn Voelzing will be held at Conestoga site

Motion	Extend the meeting by 10 minutes
Motioned By	Marika Watson (Social)
Seconded By	Camille Peplinski (VP-McMaster)
Motion Conclusion	14 for, 0 against, 0 abstained → PASSED

- Level 4: career fair went well with 7 employers and resume building as well, 162 grad sweaters were sold, Conestoga grad photos have been going on this week which has been going well, the sitting fee for grad photos has gone down therefore there is now a composite fee which will be paid for at the sitting
- Social: snow tubing is postponed because Chicopee didn't have enough snow, formal tickets for \$45 will be selling from January 11-February 5th
- Accelerated: MOSCE event in December went well
- Syrian Refugee Drive: deadline for the end of February
- President: Exec photo at 5:30pm on January 18th at the HSC stairs, business casual

**End the Meeting**

Motion	To end the meeting at 8:45 pm
Motioned By	Sophie St. Pierre (Level 2- McMaster)
Seconded By	Marika Watson (Social)
Motion Conclusion	Passed by general consensus

Meeting Adjourned