

**MUNSS Meeting
Minutes**

October 30th, 2023

6:25 – 8:30 pm

Zoom

<p>Agenda Items</p>
<p>VOCs:</p> <p>Erin Martell- incoming Level 4 Mohawk Rep.</p> <p>Questioning Period</p> <p>Discussion Period</p>
<p>Housekeeping</p> <p><i>Messenger Group chats:</i> Please only use Announcement group chat for announcements.</p> <p><i>Graphics:</i> Feel free to share and promote events on your personal accounts.</p> <p><i>LinkedIn Photoshoot:</i> Another shoot will be happening this Friday November 3rd @10:30AM-12:30</p> <p>Wear a black top and bring a prop that represents you.</p> <p><i>Exec Social:</i> MDCL 1009 on November 4th, 2023 @12:00-2:00 PM</p> <p>Please bring any board games you have!</p> <p><i>Committee Applications:</i> Communications & Multimedia, Graduation, Social, Arts & Culture</p> <p>Executives are not required to submit the application.</p>
<p>Event Planning</p> <p>Please meet with co-reps prior to submitting an event form.</p> <p>Submit the Event Portal Form to President and VP 4-5 weeks if room booking is needed and 2-3 weeks before if no room booking is not required.</p> <p>Accessibility forms must be submitted to EDI.</p> <p>Only create an RSVP form if the event requires waivers and has limited space. Try not to have RSVPs if the event is open to everyone and drop in.</p> <p>Add the Event to the Team Calendar once approved.</p> <p>Post Request Form to be submitted at least 1 week in advance.</p>

Upload your photos under the Photos Folder in Shared Drive.

National Nursing Student Week:

Raising money for the National Nursing Conference in January.

Sponsorship:

Fill out the survey (link will be shared in the group chats) and share any connections you have to any businesses.

Nursing Games:

Would possibly happen in late March/early April.

Includes: food, Games/Activities, Hotels, Sponsorships, Team Jerseys

Open to collaborating with other nursing schools for planning.

A committee would likely be created with a minimum of 50 members. The responsibilities will be shared among groups of people.

Looking for 30 students per school.

Hoorays:

Gina, Cindy Z. and Erin Y.

Roundtable

Vice President: Nursing Game Event discussion.

Executive Assistant: Created prompts for speed friending. Checking on the Board Games list for the Exec Social.

Education: Have worked on the Indigenous Event.

Finance: finalizing bank account details. Filling out reimbursements.

Sponsorship: Please kindly fill out the form. Help needed from Multimedia for the for the Sponsorship Package.

Fundraising: Setting up Relay for Life, working with L1 reps.

Communications/Multimedia: Over 20 participants for the photoshoot session. A link will be sent for MUNSS week theme.

EDI: Looking over the EDI forms and working on year plan feedback.

L1 Reps: Ice-cream Social will be happening at Conestoga. Looking for a speaker for the Bonfire Event. Helping Maheen with the Bake Sale.

L2 Reps: Blood drive and Escape room event had a great turnout. Iron-deficiency screening would be useful for future events. They are looking for help for the Nursing Dodgeball event. L2 reps will create a group chat for all level reps.

L3 Reps: working on incorporating Conestoga site in their events. Will be

submitting a social media post request for their upcoming biochem-nutrition review.

L4 Reps: Working on graduation pictures. Book ASAP and mention you're a ***member of MUNSS.***

Accelerated Reps: Hosted their Fall Hike event with a turnout of 20 members.

RPN-BScN Reps: PBL writing event had less than RSVP participants. The advisor provided great advice for scholarly writing.

Social: Submitted an event for McMaster site, Conestoga event was approved

Upcoming event on Nov 24th exam study (Kahoot's) and cookies.

Arts and Culture: made a sign request form (1-2 weeks in advance) for physical posters or decorations. Working with McMaster Boxing Club for a collaborative event.

RNAO: Event for Nov. 22 during NNSW was approved. RNAO Hamilton has donated up to \$500 for food. RNAO is planning another free student membership drive so more RNAO booths will follow.

SpiritWear: Executive Merch will be coming up in time for Exec Social.

Awards: